

The Colonial Players, Inc.

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COSTUME LOAN/RENTAL FORM

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Loan/Rental is made to:

Group: _____ Phone: _____

E-mail: _____

Address: _____

Representative: _____ Phone: _____

E-mail: _____

Date of Loan/Rental: _____ Return Date: _____

ITEMS LOANED/RENTED:

Description
(include M/W, size, color, etc.)

List any work Borrower
will perform
(other than seams/hems)
(e.g. new zipper, buttons)

List any Alterations
allowed
(other than seams/hems)

(use reverse or continuation sheet as necessary)

All items will be returned clean; items will be dry-cleaned or laundered as appropriate. All items will be returned in functional order. Any altered item will be returned to its original state unless it is specifically noted otherwise. All shoes and gloves will be returned in pairs.

Signature of Representative

Deposit/Fee paid (if required)

Date Returned: _____ Deposit Returned: _____ CP Rep Signature: _____

CP Comments: _____

